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## 2021 Internship Position Opportunities

The [McMinnville WORKS](#) (collegiate) and [Career Bound](#) (recent high school graduate) Internship Programs are nine week career exploration opportunities that run from mid-June to mid-August. Weekly Professional Development Workshops and networking opportunities are offered throughout the summer for candidates and the business community. The length of each internship will vary depending on the needs of the employer and the candidate. This is an opportunity to learn more about a professional field that you are exploring for career potential.

The following is a current list of internships available for applicants for the McMinnville WORKS and Career Bound Programs. Positions are full time (40 hours/week), are paid at least minimum wage, and are with vibrant, local companies.

**Deadline to Apply is February 21, 2021:**

### [Career Bound \(high school\) Application](#)

### [McMinnville WORKS \(collegiate\) Application](#)

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### [Buildable](#)

#### [Junior Software Engineer \(McMinnville\)](#)

Join a dynamic custom software development company based in McMinnville OR as a junior software engineer on the development team.

*Preferred McMinnville WORKS college senior/graduate applicants*

*Will consider remote work options pending COVID 19 protocols*

### [City of McMinnville - Administration](#)

#### **Special Projects Intern**

Minimum 18 yrs of age

This intern will help with general city management elements, strategic plan implementation, records management, as well as engaging with human resources on diversity, equity and inclusion programming. The intern will also have the opportunity to engage with all City departments and with elected officials.

*Will consider both [Career Bound](#) and McMinnville WORKS candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

### [City of McMinnville - Engineering Department](#)

#### [Civil Engineering Intern](#)

Valid Driver's License

This intern will perform entry-level technical engineering work, and will have the opportunity to learn information gathering and asset condition assessment techniques using GPS data collectors in the field and working with the City GIS system. You will also assist with City capital improvement projects and develop skills interpreting project construction plans, as-builts and other engineering products. You will assist on other engineering projects as needed.

*Will consider McMinnville WORKS (collegiate) candidates only*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

### **City of McMinnville - Wastewater Services**

#### **Laboratory Technician Intern**

Minimum 16 yrs of age and valid drivers license

This intern will assist the laboratory technician in monitoring influent and effluent water quality. The laboratory is responsible for providing reliable, unbiased, legally defensible data to ensure the WRF is in compliance with the EPA Clean Water Act of 1972 and the State of Oregon DEQ regulations. In addition to routine tasks, this intern will work to improve a section of the Quality Assurance plan for the Lab. This plan demonstrates that the methods used, and the quality control systems in place, will consistently generate high quality data.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Unable to consider remote work option for this position*

### **Evergreen Aviation and Space Museum**

#### **Marketing/Social Media (McMinnville)**

This intern will support the museum's mission to inspire and educate, promote and preserve aviation and space history and to honor the patriotic service of our veterans through social media marketing endeavors.

*Will consider McMinnville WORKS (collegiate) candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

### **Hurst Berry Farms**

#### **Data Analysis Intern (McMinnville / Sheridan)**

This intern will assist with data collection and then provide analysis. They will send out required reports, present data analysis, and perform other administrative duties. Familiarity with Microsoft Excel/Word desired.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Unable to consider remote work option for this position*

### **McMinnville Economic Development Partnership**

#### **McMinnville WORKS and Career Bound Internship Programs Coordinator (McMinnville)**

#### **Internship Programs Coordinator / Project Management and Marketing**

This intern is responsible for organizing and producing Professional Development Workshops and events, executing communication strategies, and has the opportunity to take a deep dive into project management. This position requires a high level of professionalism and creativity, as the intern will work directly with business leaders, HR directors and their fellow peers in the program cohort. They will manage the daily operations of both internship programs. Applicants should be strong self starters, time managers, work with computers (office,

google), professional writing abilities, and organize a variety of details. Reliable transportation and professional attire required. Starts May 18 and ends August 21.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

### **OnlineNW (2 positions - McMinnville)**

#### **Sales Intern**

Work with a team to research and develop strategic sales plans for a local company providing internet and voice solutions for over 20 years to the region and is committed to supporting the community, its customers and its employees.

*Will consider McMinnville WORKS candidates for position*

#### **Fiber Tech/Warehouse Assistant**

Hands on experience out in the field and in the warehouse supporting the need to keep our community and our world connected.

*Will consider **Career Bound** candidates for position*

*Unable to consider remote work option for this position*

### **Pegasus Equestrian Development**

#### **Administrative/Project Coordinator Intern (McMinnville)**

The development project is a planned equestrian competition venue development in Douglas County, though our offices are here in McMinnville. This organization is housed with Woodworth Contrarian Advisors, see additional position below.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

### **Precision Integrated Programs (1-3 positions - McMinnville)**

#### **Mechanical Engineer Intern - TBD**

Work with unmanned systems development. We focus our work in direct support of unmanned programs for commercial interests, wildlife and environmental preservation bodies, humanitarian and disaster relief/emergency response organizations, and USG national defense and Homeland Security entities.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Unable to consider remote work option for this position*

### **SeaReach Ltd.**

#### **Fabrication Shop Assistant**

Opportunity to work with award-winning exhibit and display house. Experience the multi-facets of a production floor working with hand tools, sand blasting, assembly, packing/shipping, delivery and install.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Unable to consider remote work option for this position*

**Solid Form Fabrication (2 positions - McMinnville)****Fabrication Intern**

18 yrs of age

This intern will gain an understanding of the fundamental Solid Form engineering and fabrication processes and participate in production of related projects. Solid Form aspires to be a remarkable place to work: one that brings together problem-solvers and creators, then supports them in forging a rewarding career.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

**Project Management Intern**

18 yrs of age

This intern will gain an understanding of the fundamental Solid Form engineering processes and participate in engineering related project coordination. Solid Form aspires to be a remarkable place to work: one that brings together problem-solvers and creators, then supports them in forging a rewarding career.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

**SwedeMom Center of Giving (2-4 positions - McMinnville)****Marketing/Social Media Intern****IT/Programming Intern****Production Intern****Community Development Intern**

Work for a company that is passionate about creating a warm and easy online marketplace for all types of items that helps give back to its community. A variety of positions available from documenting and marketing digital assets, working on website enhancement, and community engagement.

*Will consider both **Career Bound** and McMinnville WORKS candidates for position*

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

**Woodworth Contrarian Advisors, LLC****Finance/Accounting Intern (McMinnville)**

Duties would go beyond just administrative, and could include opportunities such as financial analysis and equity research for the fund. We also do our own trading and occasionally deal with venture capital investments. This position is housed with the Pegasus Development Project, see additional position above.

*Will consider remote work options pending COVID 19 protocols at the time of the internship*

*\* Applicants are highly encouraged to research the host organizations prior to interviewing.*

*\*\* Host Companies will receive their appropriate applicant packets from MEDP the first week in March and begin their own interview scheduling process.*

**Connect with us!**

Find MEDP on [Facebook](#), [Instagram](#), [LinkedIn](#), and [Twitter](#).

Find our McMinnville WORKS program on [Facebook](#) and [Twitter](#).