



Job Description: Bottle Processing & Wash Hub Specialist

Location: McMinnville, OR

Schedule: Part-Time (15–25 hours/week, ideally available hours from Monday – Friday between 8:00 AM and 4:00 PM)

Reports To: Operations Management (Adam & Callie)

About the Role

We are seeking a reliable, detail-oriented individual to join our washing hub team in McMinnville. This is a hands-on position responsible for keeping our bottle processing line moving smoothly. You will receive clear, direct supervision and training at the start, with the opportunity to build independence over time.

Key Responsibilities

- **Washing & Processing:** Load, wash, and process bottles according to standard cleanliness guidelines.
- **Inspection & Quality Control:** Check bottles for chips, cracks, or residual materials before repacking.
- **Repacking & Staging:** Safely package clean bottles into crates or boxes for storage and delivery.
- **Inventory Tracking:** Log and monitor bottle counts as they move through each stage of the wash cycle.
- **Workspace Upkeep:** Keep the processing area clean, safe, and organized.

Physical Requirements & Working Conditions

- 18+
- Ability to lift, push, and carry **30–40 lbs** regularly throughout the shift.

- Comfortable working in a physical, active environment.
- Work is scheduled in manageable, half-day shifts (within an 8:00 AM – 4:00 PM window).

What We Offer & Work Culture

- **Flexible Part-Time Schedule:** Monday – Friday, no late nights or weekends.
- **Relaxed Environment:** We wear headphones, listen to music or podcasts while we work, and keep stress low.
- **Workplace Perks:** Resident office cats, large outdoor break space, Wi-Fi, dedicated desk space, and a shared kitchenette.
- **Safety First:** All required personal protective equipment (PPE) is provided on-site (you only need to bring your own closed-toe shoes).

Qualifications

- Strong work ethic, reliability, and attention to detail.
- Comfortable following a structured daily routine.
- Ability to work well under initial supervision and transition to working independently.
- No prior bottle-washing experience required—we will train you on all procedures!

Thank you!

Cheers,

Callie Edwards

Reuse Development Director

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