

# CAREER BOUND

## Summer 2020 Job Descriptions

The Career Bound Program runs from mid-June to mid-August and begins with Pre-Employment training and the opportunity to participate in weekly Professional Development Workshops. The length of the summer program will vary for each student depending on the needs of their employer.

This is a list of summer jobs currently available to recent high school graduates who participate in the Career Bound Program. All positions are full time (40 hours/week), are paid at least minimum wage, and are with vibrant, local companies. Note: some of our companies highly encourage attainment of a driver's license to be considered.

**Application Deadline is February 21, 2020:**

<https://www.mcminnvillebusiness.com/career-bound-application-form>

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Company: [12th & Maple Wine Company](#)

Job Title: **Cellar Hand (Dundee)**

Description: Are you interested in learning all about the wine making business? Start from the ground up! Learn all about the bottling and grape harvest process as you assist in various hands on experiences at the Winery. (2 positions offered)

Company: [City of McMinnville-Wastewater Services](#)

Job Title: **Wastewater Permit Lab Intern (McMinnville)**

Description: Are you interested in keeping our environment and community clean? Join Wastewater Services to keep your city's water clean. This intern will assist the laboratory technician in monitoring influent and effluent water quality. The laboratory is responsible for providing reliable, unbiased, legally defensible data to ensure the WRF is in compliance with the EPA Clean Water Act of 1972 and the State of Oregon DEQ regulations. In addition to routine

tasks, this intern will work to improve a section of the Quality Assurance plan for the Lab. This plan demonstrates that the methods used, and the quality control systems in place, will consistently generate high quality data.

Company: [Cody Kime Designs](#)

Job Title: **Fabrication Assistant (McMinnville)**

Description: Interested in working with metal? Learn the fabrications business by assisting with metal fabricating jobs and company operations.

Company: [HBF International](#)

Job Title: **Quality Control Technician (McMinnville/Sheridan)**

Description: Do you love berries? Interested in learning more about not just the berry farms but the industry? Join HBF International and collect berry samples, conduct routine analysis, and help improve product quality and consistency.

Company: [McMinnville Water and Light](#)

Job Title: **Seasonal Laborer (McMinnville)**

Description: Water... turn on the tap and there it is. But where does it come from, how do we get it and how is it maintained for highest quality? Thirsty to learn more? Work with the McMinnville Water & Light Facilities Department as part of maintenance crew for the facilities or grounds team.

Company: [OnlineNW](#)

Job Title: **TBD (*Offered Field Technician position last year*) (McMinnville)**

Description: Are you technical? A people person? Interested in fiber, 5G, and how you get wifi? Join a growing, fast-paced company committed to bringing the best internet service to the Willamette Valley. Assist with service repairs or installation while providing exceptional customer service and professionalism.

Company: [Simpson Electrical](#)

Job Title: **Social Media Marketing Assistant (McMinnville)**

Description: Do you like using social media and thinking of clever ways to market brands and ideas? Join Simpson Electric and help them with social media marketing. Simpson Electric is all about reliability and quality products while staying dynamic with the changing community.

Company: [Solid Form](#)

Job Title: **Level 1 Fabricator (McMinnville)**

Description: Do you like to work with metal? Have you always wanted to learn to weld? Do you

like solving problems and working on a team? Learn to build custom-designed metal projects for businesses, homeowners, and industry. Join a growing company committed to ingenuity. Learn basic metalworking and welding techniques with the goal of advancing to a Level 2 Fabricator.

Company: [Washington Roofing Company](#)

Job Title: **Roofing Technician Apprentice (McMinnville)**

Description: Do you like working with your hands and being a part of a team? Do you want to learn about a field that is rapidly growing? Construction is becoming one of the highest paying skills jobs and you can be a part of that. Work on a construction crew and perform manual labor, and learn more about this growing profession through Washington Roofing Company.

Company: [Yamhill County Clerk](#)

Job Title: **Administrative Assistant (McMinnville)**

Description: Learn the ins and outs of working in a professional setting where you will provide general assistance to the County Clerk's office, including documentation of clerical and archived work, typing memos, filing, proofing, and data entry. Qualified applicants will be familiar with following simple instruction and office equipment.